

# **West Point Golf Club**

## **Roles & Responsibilities**

### **“Handicap Advisor”**

The primary role of the Handicap Advisor is to make it known to the membership our Club’s expectation for entering scores. That is:

- Scores will be entered in a timely manner as soon as possible after a round is played.
- Scores entered will show both gross and adjusted scores (if adjustment is needed).
- Non West Point Golf Club scores must also be entered.
- Scores for off-season rounds played outside of British Columbia in areas where golf is still in season must be entered.

A secondary role is to make it known to the membership that their entries are looked at by the Handicap Advisor. Ideally, the Captain’s Table can keep a cumulative record of rounds played by each member during the season. This helps the Handicap advisor to see if all rounds are being recorded.

In this secondary role, the Advisor will communicate with the membership as a group and as individuals. This may be an email to remind a member to enter scores or a reminder to the entire membership to enter winter scores from good climates. The Advisor can aid in educating our membership in about how handicaps work in various situations such as competitions using multiple tee boxes.

The Handicap Advisor also provides away game coordinators with course handicaps for the various tees used in away games. This can be done on a spreadsheet or through the Golf Canada website.

The Handicap Advisor reports directly to the board. He works in cooperation with the Captain and the Captain’s Table.

October, 2017